

مؤسسة النقد العربي السعودي

لمركز الرئيسي

إدارة التطوير

٢٦ شب ١٤٢٢

التاريخ :

الرقم : ٤٠٠١٦ / فـ ٤

الموافق : ١٦ / ٦ / ٢٠١٢م

المرقات :

تعميم

المحترمين

السادة

السلام عليكم ورحمة الله وبركاته،

الموضوع: بدء التطبيق الفعلي لنظام ساما نت.

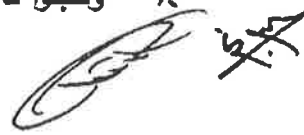
- نفيدكم بأنه تقرر التطبيق الرسمي لنظام ساما نت اعتباراً من يوم السبت ١٤٢٣/٨/٣ هـ الموافق ٢٠١٢/٦/٢٣م وسيتم الاعتماد عليه في تنفيذ جميع المعاملات المتعلقة بإجراءات المرحلة الأولى من النظام، ونأمل من الجميع مراعاة الآتي:
- المعاملات التي تم البدء في معالجتها يدوياً قبل التطبيق الرسمي يتم استكمالها يدوياً ولا تدرج في النظام.
 - التأكيد على جميع مستخدمي النظام بالتنفيذ والمتابعة اليومية للعمليات في النظام.

وتقبلوا فائق التقدير والاحترام.



عبدالرحمن بن عبدالله الحميدي

نائب المحافظ



نطاق التوزيع:

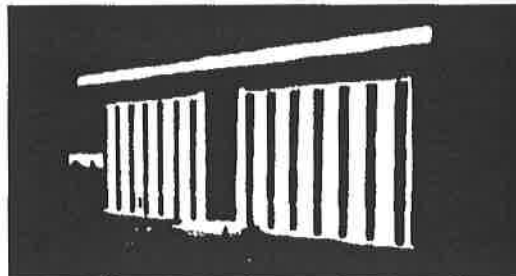
- جميع البنوك العاملة في المملكة.
جميع إدارات وفروع المؤسسة، المعهد المصرفي.



SAMANet Implementation Project

Progress Report

Period: 22 Apr to 6 Jun 2012



Prepared By:

SAMANet Project Management

6 June 2012

Project Name	SAMANet Implementation project		
Period	22 Apr to 6 Jun 2012	Work Completed	93%
Prepared by	PMO	Documents Completed	98%

1 Phase I

1.1 Progress Highlights

- The Go-live date has been delayed from 13 May to 23 Jun 2012. The tasks contributing to the delay are as follows:

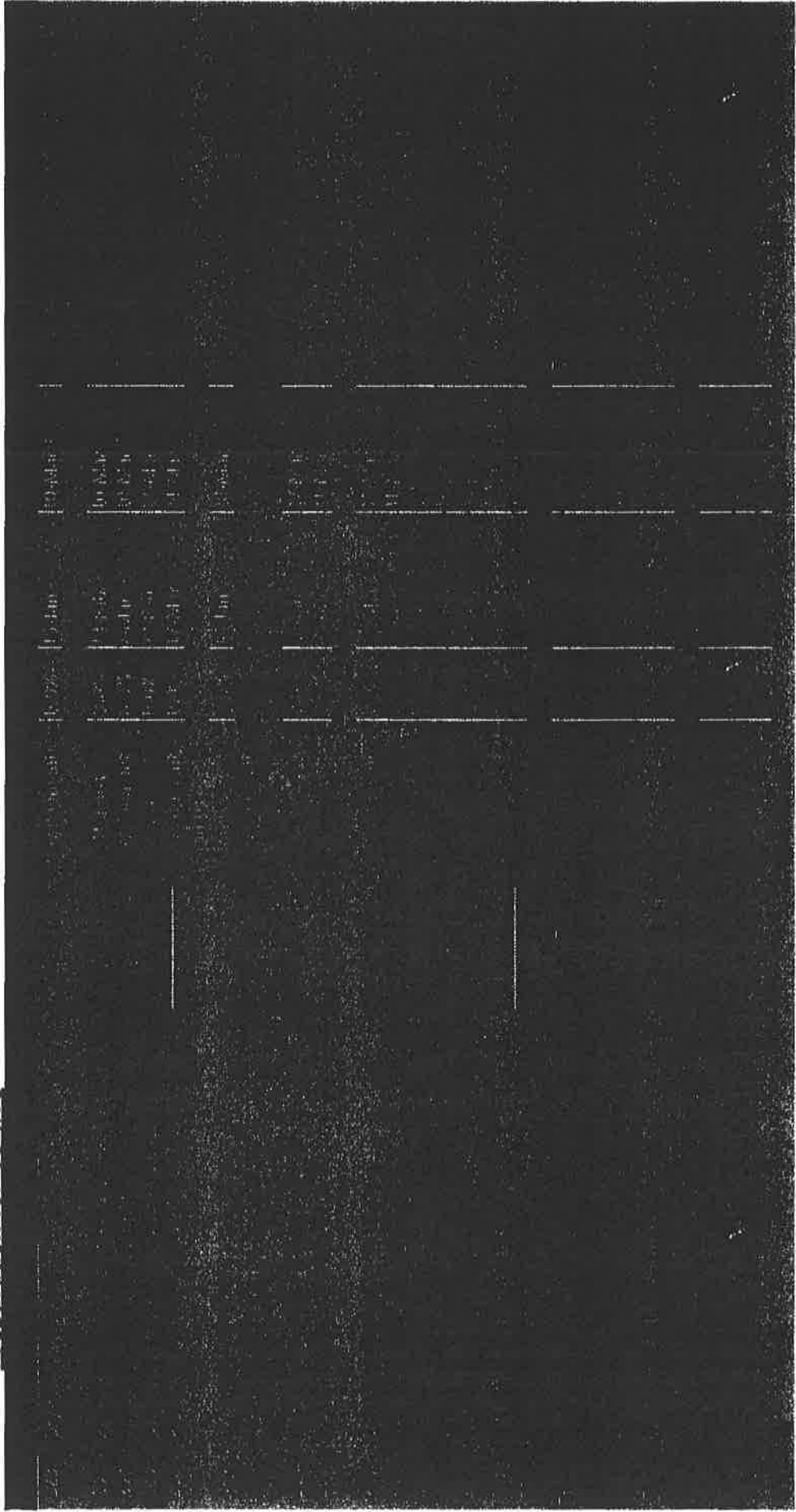
Activity	Planned Date	Actual/Expected Date
Validating authorization forms against the system and updating as needed	9 May	6 Jun
Connecting, Configuring, and Testing the HA	6 May	23 May
Fixes for the PT issues	18 Apr	21 May
SAMANet enhancements	26 Apr	15 May

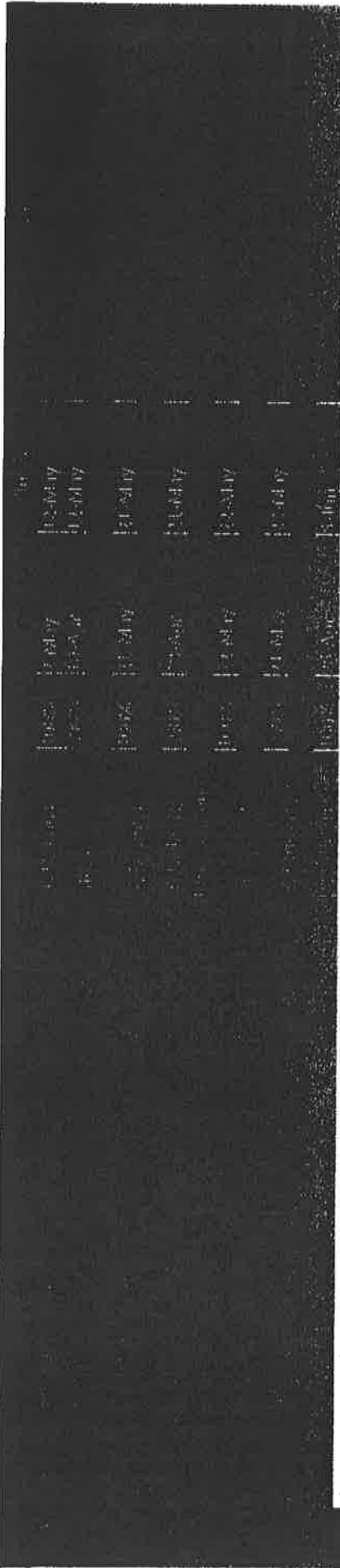
- The agreed enhancements, based on the feedback collected from end-users during the training sessions and dry-run survey, has been completed and tested
- As a result of the observations during the dry-run, SAMANet processes has been fine-tuned to enhance their performance and increase user satisfaction
- All issues identified as a result of the penetration testing (PT) has been resolved and completed
- All SAMANet users have been reviewed and updated based on the received forms (from departments, branches, and banks).
- IT has installed a new "Password Management" application in order to provide the users with the ability to self-reset their password in order to minimize the impact on the service desk and support effort for the system.
- SAMANet application High-availability configuration for all tiers has been completed and tested.
- HQ new registration room has been setup and prepared for the Go-live. All infrastructures has been installed and configured. 5 users have been identified to be moved from their departments to the new registration office, still another 4 to be confirmed.
- BCP plan has been sent out for review

	Completion %	Forecast Date
1. Training	100%	25 Dec 2011
2. Dry-run start	100%	15 Jan 2011
3. Dry-run completion		7 Mar 2012
4. SAMANet Soft launch		16 Jun 2012
5. Go-Live start		23 Jun 2012

1.2 Progress to date

Preparation for Go-live





Move users privileges to production	Ultimus, IT	50%	6-Jun	6-Jun
Changing the password of Ultimius Admin on the AD	Ultimus	0%	9-Jun	10-Jun
Go-No Go decision	Development	0%	11-Jun	11-Jun
Letter from Governor on go live internal and external	Development	0%	12-Jun	12-Jun
Handover Backup/Restore manual	Ultimus	50%	13-Jun	16-Jun
Design Disaster Recovery (DR)	IT	0%	13-Jun	17-Jun
Handover Start-up/Shutdown manual	Ultimus	0%	17-Jun	17-Jun
Handover Release Management manual	Ultimus	0%	18-Jun	20-Jun
Handover Patch Management manual (from Application perspective)	Ultimus	0%	23-Jun	25-Jun
Review and validate reports based on the dry-run data	Ultimus	0%	19-Jun	25-Jun
Implement Disaster Recovery (DR)	IT	0%	18-Jun	1-Jul

Go-live

Soft launch: validation for access	All	0%	16-Jun	18-Jun
Deployment	All	0%	23-Jun	23-Jun

Post-implementation Support	Development	IT, Ultimius Development, IT, Ultimius	0%	24-Jun	15-Sep
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On-Going tasks

Defect Log tracking and monitoring	Deloitte	All
Issue Management	Deloitte	All
Risk Management	Deloitte	All
Schedule Management	Deloitte	All
Communication and Progress Reporting	Deloitte	All

1.3 Dry-run Exit criteria validation

As agreed in the dry-run approach, the exit criteria for the dry-run are:

SAMANet system
<ul style="list-style-type: none"> • Sustainable and operable system (stable, acceptable performance) • All requests received are being logged into SAMANet • No High or Medium errors • Low errors < 30 in total
Infrastructure
<ul style="list-style-type: none"> • Sustainable Infrastructure (stable, acceptable performance) • No High or Medium requests (from helpdesk system) • Low requests < 30 in total (from helpdesk system)

Below is the progress made so far against this criteria:

SAMANet system	Criteria	Indicator	Notes
Sustainable and operable system (stable, acceptable performance)	(stable, acceptable performance)	✓	No major issues related to performance has been reported and system is stable
All requests received are being logged into SAMANet	are being logged into SAMANet	✓	All requests were being logged into the system, however, due to workload on SAMA users, requests registration has been suspended temporary

Criteria		Indicator	Notes
No High or Medium errors		✓	10 requests (1 high, 9 medium), fixing in progress
Low errors < 30 in total		✓	0 low request

Criteria		Indicator	Notes
Sustainable Infrastructure (stable, acceptable performance)		✓	No major issues related to performance has been reported and system is stable
No High or Medium requests (from helpdesk system)		✓	11 requests (1 high, 10 medium), fixing in progress
Low requests < 30 in total (from helpdesk system)		✓	0 low requests

1.4 Go-Live Requirements

Below are the requirements needed to Go-Live

Requirement	Comments
<p>Riyadh Branch staffing Helpdesk 800 number New form templates distributed to branches</p>	<p>No staffing for Riyadh branch yet Currently using a standard extension number During the dry-run communication session with branches, Branches were reminded that they need to obtain and/or use the new templates as per the direction of SAMA Exec Management</p>
<p>SAMA Access Permission to development team, IT, and Ultimius after working hours</p>	<p>Permissions for SAMANet development team and Ultimius team to access SAMA HQ after working hours and in weekends to perform the needed tasks (e.g. fixing issues, support and maintenance, updates and patches..etc)</p>
<p>Go-Live communication from SAMA Exec Management</p>	<p>Once the decision to Go-live has been taken, a clear communication from SAMA exec management regarding the Go-live cutoff date and how to handle the manual requests up-to cutoff date.</p>

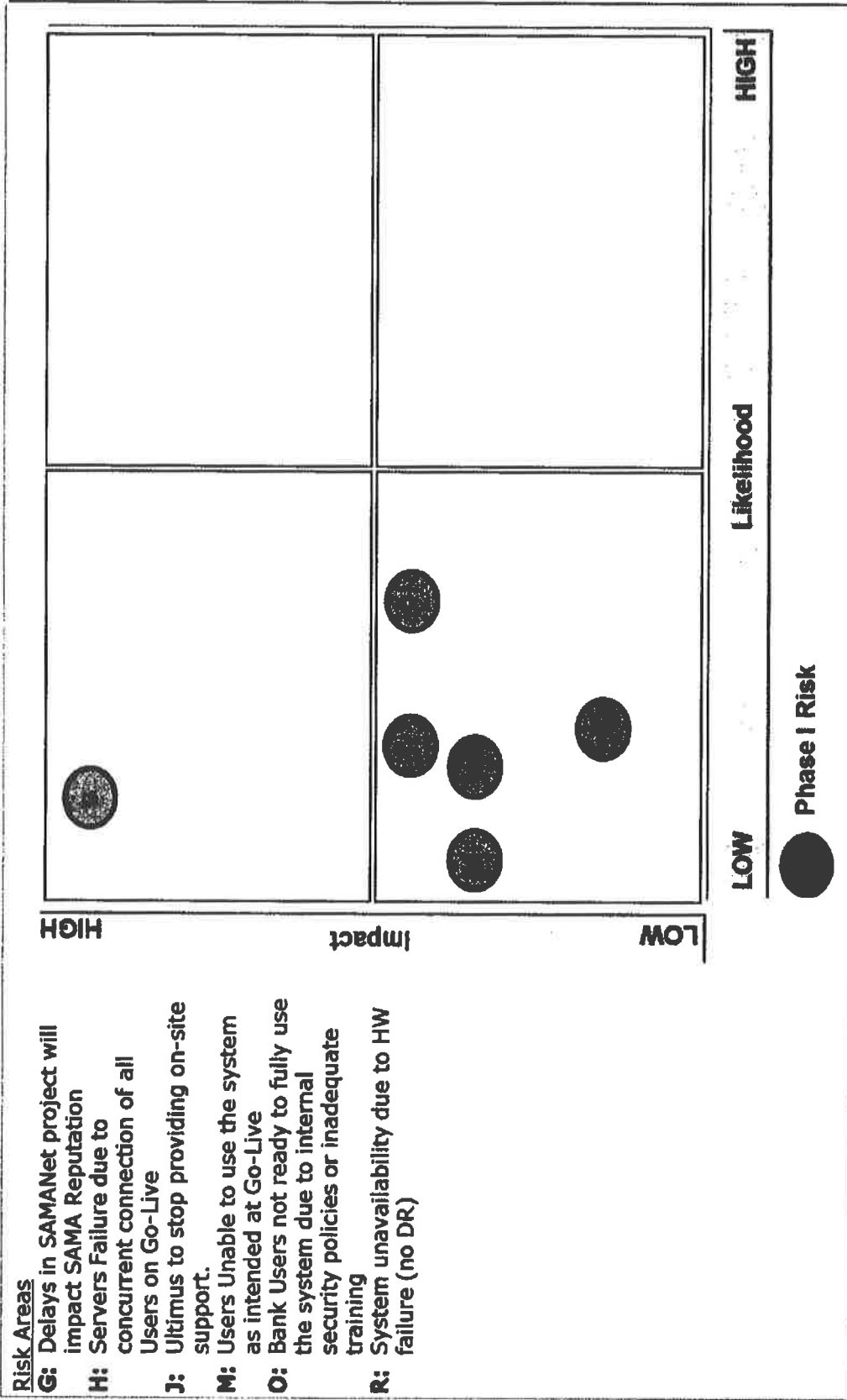
1.5 Key Issues

5	In Progress	17-Sep-2011	Sultan	Medium	General	4 users still to be confirmed to move to new registration section in the HO	15-Jun-2012
6	In Progress	17-Sep-2011	Sultan	Medium	Resource	Staffing for Riyadh Branch is not finalized yet	30-Jun-2012
New	In Progress	3-Jun-2012	Sultan	Medium	Resource	The nominated ATF users for some banks have been rejected by the ATF department.	15-Jun-2012
13	Closed	1-Jan-2012	Musaad	High	Infrastructure	Configuring the windows cluster for the Tier 2 apps servers is not completed	15-Mar-2012
14	Closed	7-Jan-2012	Musaad	High	Infrastructure	Open the Firewall to enable the operation of the email notification feature in SAMANet	15-Jan-2012

1.6 Key Risks

Risk Areas

- G:** Delays in SAMANet project will impact SAMA Reputation
- H:** Servers Failure due to concurrent connection of all Users on Go-Live
- J:** Ultimius to stop providing on-site support.
- M:** Users Unable to use the system as intended at Go-Live
- O:** Bank Users not ready to fully use the system due to internal security policies or inadequate training
- R:** System unavailability due to HW failure (no DR)



1.7 SAMANet implementation work plan

ID	Task Name	3rd Quarter			2nd Quarter			1st Quarter			4th Quarter			3rd Quarter			4th Q	
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	
0	Deployment Plan v4.4																	
1	Training																	
94	Dry-run (Parallel Run)																	
147	Go-Live																	
148	Preparation																	
149	Disaster Recovery																	
154	Business Continuity Plan (BCP)																	
159	Archiving																	
163	Handover security																	
168	Operational Procedures																	
175	Infrastructure																	
193	Instructions to Banks																	
202	SAMANet Users Formal Enrollment																	
213	Penetration Testing																	
214	Prepare Users and Data to PT																	
215	Conduct PT																	
216	Issue PT report																	
217	Fix PT issues																	
218	PT completed																	
219	Preparation Completed																	
220	Go-No Go decision																	
221	Letter from Governor on go live internal and external																	
222	Soft launch: validation for access																	
223	Deployment																	
224	Go-live (Big-Bang)																	
225	Post-implementation Support																	